

# **SAMPLE LETTER - APPOINTMENT OF EX-OFFENDERS OR PERSONS ON PAROLE (1000)**

(No. 4 October 1989)

STATE OF CALIFORNIA THE RESOURCES AGENCY

GEORGE DEUKMEJIAN, Governor

## **DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

P. O. Box 944246

SACRAMENTO, CA 94244-2460



"We propose to hire \_\_\_\_\_, a former inmate, as  
a Fire Apparatus Engineer in \_\_\_\_\_."

"In this assignment, the employee occasionally will be  
required to enter conservation camp compounds. The employee  
will not be required to supervise inmates or wards. The  
employee has completed parole and applied for a Certificate  
of Rehabilitation (or was released on parole) as of \_\_\_\_\_."

"If your department is agreeable to this situation, please so  
indicate by return mail to this office so that we may have  
this information for our records."

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